

## **Certificate IV in Training and Assessment: Program Description**

**Gain your Certificate IV in Training and Assessment TAE40110 with Australian Mastery Learning Academy, AMLA, a Leading Vocational Education and Training (VET) Provider.**

The Certificate IV in Training and Assessment TAE40110 (Cert IV TAE) is now recognised as a 'MUST HAVE' qualification if you are working in or wish to train under VET. This is now a current standard in becoming a qualified trainer in Australian workplaces. Get a qualification that will provide you with exciting future options. Become an AMLA student and position yourself at the forefront of the training industry.

### **AMLA's Brand is your Competitive Edge**

We recognise that our brand and reputation is very important to our clients and our students equally. Our students become our brand ambassadors. Our client's often employ our students so we have a massive interest in ensuring that our students have qualifications that our client's value and our clients know what they are getting when they employ an AMLA student. For the six years that the academy has been operating this philosophy has worked brilliantly for us. Industry knows and trusts our 'standard'. Give yourself the best opportunity by selecting a qualification delivered by a recognised and highly regarded industry leader with a proven track record.

### **Target Audience**

This teaching program is essential for any person wishing to become a workplace educator with a focus on training and assessing in a Vocational Education and Training sector. Our goal at AMLA is to populate industry with VET educators who exceed the mundane training and assessing processes and possess the skills and knowledge to inspire learners to reach their real potential in industry skills.

### **Course Content**

#### **Training Schedule**

The Certificate IV in Training and Assessment is offered as a 6 day face to face course. The program includes a significant amount of the coursework and assessment which is completed in class and during the evenings. Evening work includes the preparation of three presentations which are delivered in class the next day, and a one on one facilitation session. To enable us to achieve this we have extensively reviewed the ten units required in this program, identified the concepts that are repeated in the various units through an exhaustive mapping process, clustered the units to avoid potential repetition and taught the course with a strong theory and practical emphasis. Our students appreciate the time spent in training in this very intense program and the skill and knowledge that they take away with them.

## Course Requirements

### Prerequisites

There are no formal prerequisites to the Certificate IV in Training and Assessment however to undertake this course you do need access to a computer and be internet literate, have sound language, literacy and numeracy skills as well as reasonable computer and word processing skills. Proficiency in PowerPoint will also assist you in the preparation of your presentations.

It is a requirement that you complete, scan and return the 'What's your Learning style' form prior to the course. Information gleaned from this form and the enrolment form will assist your trainer to determine your LLN levels and learning style. Any assistance that you may need to successfully complete this program can be planned before you come to the training.

AMLA is well regarded for its ongoing post course support. We don't train and leave you. Our experts are readily accessible by phone, email or internet.

### Recognition of Current Competency (RCC) / Prior Learning (RPL)

RCC and RPL are offered to any Learner who can provide evidence of completion / competency of / in any the units offered within the qualification. If you wish to apply for RCC / RPL please contact our office.

### Assessments and Awards

The TAE40110 Certificate IV in Training and Assessment is comprised of 10 course units, including 7 core units PLUS 3 elective units. Our Cert IV TAE10 units have been selected specifically to ensure they meet the needs of a wide range of training professionals. **Core Units include:**

- TAEDES401A – Design and develop learning programs
- TAEDES402A – Use training packages and accredited courses to meet client needs
- TAEDEL401A – Plan, organise and deliver group-based learning
- TAEDEL402A – Plan, organise and facilitate learning in the workplace
- TAEASS401B – Plan assessment activities and processes
- TAEASS402B – Assess competence
- TAEASS403B – Participate in assessment validation

### Electives (complete 3 of 3):

- TAE LLN411 – Address adult language, literacy and numeracy skills
- TAEDEL301A – Provide work skill instruction
- BSBCMM401A – Make a presentation

**For further queries about this course including RCC/RPL please contact Mr. Allan May, Principal, Australian Mastery Learning Academy, (AMLA) Ph: 0439 852212 or Email: [admin@amla.com.au](mailto:admin@amla.com.au)**

At AMLA we anticipate that we will have the new TAE qualification in our scope this year. Very few RTOs have it in their scope. This new qualification will be required by any person wishing to train the new TAE program. RTO's have been assured that all other industry training can be completed by trainers who have the above TAE10 qualification.

If you wish to upgrade to the new TAE qualification, which will not be essential in the near future, this can be done by completing one unit of competency, TAEASS502 Design and develop assessment tools and the TAEASS401 AND TAEASS403 upgrades. Contact AMLA directly on 0439 852212 if you require further clarification on these changes.